



Career Development & Community Engagement

*HB1261: UWF Career Planning
Procedures*



HB1261: Career Planning

2021 legislative session, House Bill 1261 section 1006.75, Florida Statutes, requiring each university...

...adopt procedures to connect undergraduate students to career planning, coaching, and related programs during the first academic year of the student's enrollment.

Required to be reviewed and approved by the State University System Board of Governors by March 1, 2022.



HB1261: Career Planning

Procedures to connect to career planning, coaching, and related programs:

1. Register with the university's career center.
2. Complete a career readiness training module provided by the Career Center.
3. Be directed to the State University System dashboard that presents financial data by academic disciplines of graduates as well as the percentage of graduates who have continued their education beyond the baccalaureate level.
4. Affirmatively indicate that students have been provided with the information required and wage prospects for their declared major.



HB1261: Career Planning

...established procedures MUST also include placing a HOLD on registration before the end of the first year of student's enrollment (preventing second-year enrollment) if the requirements have not been met.



HB1261: Career Planning

Implementation: *Applies to population starting with fall 2022 entry term*

Date	Task/Requirement
Summer/Fall 2021	<ul style="list-style-type: none"> • Additional guidance from BOG • Meetings to discuss process • Training content development
Nov-Dec 2021	Plan approved by UWF BOT
Jan 2022	UWF plan approved by BOG
March 2022	Communication to fall 2022 incoming undergraduate (first-time-in college and transfer) students
Summer 2022	Integration into Orientation schedule
Fall 2022	Reminders in Advising appointments
Fall 2022-Spring 2023	Communication and reminders to students
Spring 2023	Registration hold placed on fall '22 and spring '23 entry term student records who did not complete module <i>*Hold will prevent summer '23 and fall '23 registration</i>



HB1261: Career Planning

Goals:

- Students complete requirements EARLY
- Package all requirements in one training module
- Teach students how to utilize Career Planning resources
- Utilize learning platforms students will regularly use
- HOLD is never applied!



Alexa,

The **University of West Florida** is committed to helping you align your education with your career goals. This begins before classes even start, with a required Career Readiness Module now available to you in **Canvas**, UWF's online learning platform.

The module, which takes about 45 minutes to complete, is designed to help you optimize career planning and preparation throughout your education and career.

I strongly encourage all new students to complete the module before orientation. Doing so will help ensure that your major and course selection match your goals and that you meet requirements to enroll in future terms.

If you have questions, please contact UWF's **Career Development and Community Engagement** office at career@uwf.edu or 850.474.2254.



Lauren Loeffler
*Executive Director
Career Development and
Community Engagement*

UWF: Career Readiness Module

- 1. Register with the Career Center.**
- 2. Complete a *career readiness training* module provided by the career center.**
 - Explore Majors and Careers
 - Create a Career Readiness Plan
- 3. Directed to the SUS dashboard...**
- 4. Indicate they have been provided with the information required and wage prospects for declared major.**



Handshake



FocusTM 2
MAJOR SELECTION AND CAREER DECISION MAKING STARTS HERE



MYFLORIDAFUTURE

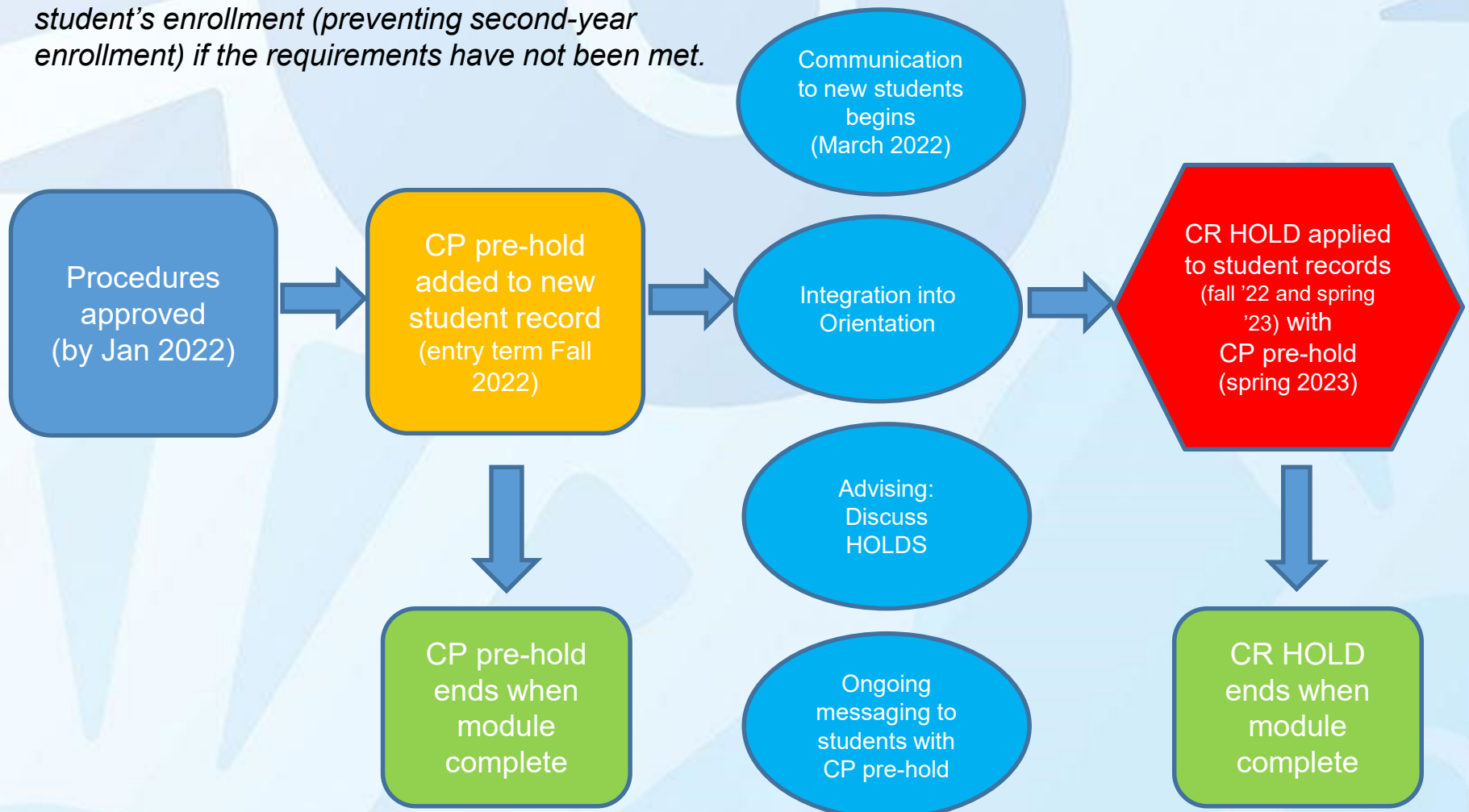


Argo² Pro

EXPLORE. EXPERIENCE. EXCEL.

UWF Career Readiness Procedures

...established procedures MUST also include placing a HOLD on registration before the end of the first year of student's enrollment (preventing second-year enrollment) if the requirements have not been met.



Any Questions?





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Community Engagement
UNIVERSITY *of* WEST FLORIDA