

**FLORIDA BOARD OF GOVERNORS
NOTICE OF PROPOSED NEW REGULATION**

DATE: March 22, 2010

REGULATION NUMBER AND TITLE: 3.001 Campus Emergency Management

SUMMARY: On September 24, 2009, after hearing a presentation and panel discussion on the State University System response to H1N1, the Board of Governors directed staff to work with university officials to draft an emergency management regulation. The proposed language is a result of this coordinated effort, which included both conference calls and e-mail exchanges with the university Emergency Managers. A draft was also shared with university provosts, general counsels, and vice-presidents for administration and finance, with feedback received as recently as February 12, 2010.

This regulation cuts across many aspects of university operations. BOG staff plans to hold at least one more conference call with the appropriate university officials after the requisite period for public comment, in order to make sure all concerns have been addressed in this regulation.

FULL TEXT OF THE REGULATION IS INCLUDED WITH THIS NOTICE.

AUTHORITY TO PROPOSE REGULATION(S): Section 7(d), Art. IX, Fla. Const.; BOG Regulation Development Procedure dated March 23, 2006.

THE BOARD OF GOVERNORS' OFFICIAL INITIATING THE PROPOSED REGULATION: Chris Kinsley, Director, Finance & Facilities

COMMENTS REGARDING THE PROPOSED REGULATION SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW. The comments must identify the regulation on which you are commenting:

General Counsel, Board of Governors, State University System, 325 W. Gaines Street, Suite 1614, Tallahassee, Florida 32399, (850) 245-0466 (phone), (850) 245-9685 (fax), or generalcounsel@flbog.edu.

3.001 Campus Emergency Management

(1) Emergency Management Policies

(a) Each university shall develop policies covering the development and maintenance of an all-hazards based, comprehensive emergency management program including preparing for, mitigating, responding to and recovering from emergencies.

(b) Each institution shall develop and maintain a Comprehensive Emergency Management Plan (CEMP).

(c) Each university shall develop a Continuity of Operations Plan(s) (COOP) to outline a comprehensive and effective program to ensure continuity of essential university functions under all circumstances, in accordance with Section 252.365 F.S.

(2) Emergency Coordination Officers and Emergency Management Contacts

(a) The Chancellor shall designate an Emergency Coordination Officer (ECO) and alternate for the Board of Governors and the State University System. The Board of Governors' ECO shall develop a communications protocol that provides for State University System-level emergency notification, response and coordination of effort, as may be appropriate. The BOG ECO shall coordinate with the Florida Division of Emergency Management (DEM) on emergency management issues and serves as the designated liaison to university emergency management contacts;

(b) The BOG ECO shall maintain a CEMP and COOP for the Chancellor's Office and Departments of the BOG as part of the state CEMP and the Department of Education's COOP.

(c) Each university shall designate an emergency management contact and alternate. The university contact is the university liaison on emergency management issues, and is responsible for coordinating emergency management activities for the university, including the CEMP and COOP plans.

(3) Cooperation with Other Agencies

(a) Each university shall cooperate with federal, state, county, and municipal agencies on activities pertaining to-emergency management, as may be appropriate.

(b) Each university shall sign the Statewide Mutual Aid Agreement (SMAA).

(c) Each university shall work cooperatively with the Board of Governors and the Florida Division of Emergency Management's State Emergency Response Team (SERT) under the framework of the State of Florida's Comprehensive Emergency Plan. The Board of Governors' ECO may act as a liaison between SERT and each university when appropriate.

Authority: Section 7(d), Art. IX, Fla. Const.; History - New XX-XX-10.