

MINUTES  
STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
TASK FORCE FOR STRATEGIC PLANNING FOR ONLINE EDUCATION  
WORKGROUP ON QUALITY  
MEETING VIA CONFERENCE CALL  
FEBRUARY 13, 2015

1. Call to Order

Dr. Shawn Felton convened the meeting at 10:00 a.m. on February 13, 2015, with the following members present: Dr. Gary W. Perry, Provost and Vice President of Academic Affairs, FAU; Dr. Donald Palm, Assistant Vice President for Academic Affairs, FAMU; And Ann Blankenship, Associate Vice President for Academic Affairs, FSU (sitting in for Sally McRorie); and Victoria Brown, Assistant Provost for eLearning, FAU. Harrison Dubosar unable to attend due to class.

2. Opening Statement

Conversations began with the overall charge of the committee looking at the definition of Quality. The conversation ensued examining the quality of courses and programs; Defining what makes up the right student and instructor mix; examine the different methods of quality courses using third party vendors like vendors similar to Quality Matters. The importance of showing we stay in compliance with SACS requirements related to distance learning

3. Updates

The individual staffs will provide fact finding information and upload to a drop box. No decisions will be made from the information, just a collection of facts from our individual institutions.

4. Concluding Remarks and Adjournment

The next steps: The work group will report at the next conference call of the entire committee how they plan to move forward: 1. Defining quality and the perimeters resources needed. 2. Examine regional accreditation implications; 3. Look at best practices UF online. 4. Look at other 3<sup>rd</sup> party products vendors to ensure online Quality.

End time: 10:40 am



---

Shawn Felton

---

Angela Baerwalde